



**Medical Quality Assurance Commission
August 4, 2008
Special Conference Call Meeting
Business Meeting Minutes**

Medical Commission Members

Richard Brantner, MD
Athalia Clower, PA-C (Absent)
Frederick Dore, MD
William Gotthold, MD
Ellen Harder, PA-C (Absent)
Frank Hensley, Public Member
Judith Page, Public Member- (Absent)
Linda Ruiz, Public Member
Judy Tobin, Public Member,--2nd Vice- Chair
Anjan Sen, MD (Absent)
Mimi Pattison, MD

Les Burger, MD – 1st Vice-Chair
Bruce Cullen, MD
Theresa Elders, Public Member
Thomas Green, MD
Susan Harvey, MD
Mark Johnson, MD
Anthony Robins, MD
Samuel Selinger, MD –Chair
Cabell Tennis, Public Member
Bruce Andison, MD (Absent)

Department of Health Staff

Maryella Jansen, Interim Executive Director
Beverly Teeter, Acting Deputy Executive Director

Larry Berg, Staff Attorney
Peter Harris, Staff Attorney

Others in Attendance

Melissa Burke-Cain, AAG

Tim Layton, WSMA

BUSINESS MEETING

CALL TO ORDER

Commission 1st-Vice Chair Samuel Selinger, MD called the meeting of Washington State Medical Quality Assurance Commission to order at 12:05 p.m. August 4, 2008, on a conference call. Dr. Selinger stated that the meeting was being held in accordance with the Open Public Meetings Act. The public and interested parties were notified of the meeting by an agenda sent to the Commission's listserv.

APPROVAL OF AGENDA

The business meeting agenda containing 2 business items as published.

MOTION

The Chair entertained a motion to approve the agenda as published. The motion was seconded. A roll call vote was taken; the vote was unanimous for approval.

1.0 APPROVAL OF 2009-2011 BUDGET DECISION PACKAGE

Les Burger, MD, 1st Vice-Chair reported on the recommendations from the Finance Committee. He reported on the cooperation of the Department's finance staff in providing information and guidance in developing the Commission's proposal. Dr. Burger stated that this conference call was in compliance with the Commission's request to approve the budget and in compliance with the provisions of 4SHB 1103 to forwarded the budget unchanged through the Department of Health to the Office of Financial Management unchanged.

Dr. Burger reported on the 2007-2009 biennial budget on the projected revenues, FTEs and allotment expenditures. He also presented the proposed 2009-2011 decision package with the projected revenues and expenditures. He stated that to increase spending authority from the prior biennium, the Commission must produce a decision package to explain the rationale. The Finance Committee is recommending the approval to hire 4 additional FTEs and a 5% increase in overall expenditures.

Dr. Burger requested that there be two motions; one for the additional FTEs and one for the 5% increase of expenditures. He stated that if any or all of these are not approved by OFM and the legislature, the Commission will need to look at other options.

Dr. Burger recommended a motion to request a 5% increase in spending authority to offset the proposed increase of expenditures to support the work of the Commission.

MOTION: Dr. Selinger entertained a motion to request a 5% increase in 2009-2011 spending authority. The motion was seconded. A roll call vote was taken with a unanimous vote given for approval

Dr. Burger recommended a motion to approve the proposed 2009-2011 decision package for an additional 3 FTEs. He indicated that an additional FTE was authorized by 4SHB 1103 to assist the Commission in the Performance Measures and GMAP data. He recommended the approval for the following 3 additional FTEs.

- Credentialing representative to assist with the marked increase in applications and PA practice plans.
- Education specialist to assist with newsletter and other outreach programs to educate all our stakeholders.
- Physician Assistant Certified consultant to work with Dr. Heye to help expedite the evaluation of complaints which have increased significantly.

MOTION: Dr. Selinger entertained a motion to approve the proposed Decision Package for 2009-2011 for the 3 additional FTEs. The motion was seconded. A roll call vote was taken; the vote was unanimous for approval.

2.0 MEMORANDUM OF UNDERSTANDING

Samuel Selinger, MD, Chair reported on the status of the Memorandum of Understanding with the Department of Health. He stated that the Department has already moved forward with many of the elements contained within the MOU. Dr. Selinger indicated that he had a meeting with Karen Jensen, Acting Assistant Secretary and the MOU was discussed. He indicated the Ms. Jensen reported that comments on the MOU should be coming very soon. He asked the Commission to consider not writing to Secretary Selecky at this time

MOTION: Dr. Selinger entertained a motion not to send a letter to the Department of Health Secretary Mary Selecky at this time. The motion was seconded. A roll call vote was taken and a unanimous vote was given for approval.

3.0 ADJOURNMENT

The meeting was adjourned at 12:40 p.m.

Submitted by

Beverly Teeter, Acting Deputy Executive Director

Samuel Selinger, MD Chair
Medical Quality Assurance Commission
Approved August 29, 2008